**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**MAY 14, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Directors Miles Hartley, Tom Gourley and Maurice Butler. Vice President Steve Short was absent. Also present were Saundra Roper Clerk, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk Trainee, and Employee Leon Burrell. After declaring a quorum, President Richard Icenhower called the meeting to order at 7:05 pm.

The minutes from the last meeting were made available to the board members before the meeting. Butler made a motion to approve the minutes. Hartley seconded. Vote: Gourley-yes, Butler-yes, Hartley-yes. Motion passed.

Bennett presented the treasurer’s report. Gourley made a motion to approve the treasurer’s report. Butler seconded. All members voted yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Jones reported that he went to the meeting for the new Kum-N-Go. It is in preliminary planning stages and that they have planned to have it finished this year.

Jones reported that the updating of the water maps should be done mid- summer.

Jones reported on the bid from ACS on the SCADA system. The price with flow meters is $88,357 or as is $80,939. He is waiting for two more bids.

Gourley made a motion to remove Saundra Roper and Mark Bennett from safety deposit box 106 at Central Bank and have Richard Icenhower, Stephen Short and Denna Baker on it. Butler seconded. Vote: Butler yes, Hartley yes, Gourley yes. Motion passed.

Jones reported on the Senior Center. The meter was installed one week ago. They have decided that pressure pipe must be used and tested for the sewer line.

There was discussion on putting a fire protection statement on the website and put in the by-laws at the last meeting. Roper reported that it has been added.

Icenhower and Jones reported on the meeting with the Fire Department. The Fire Department was informed that they are to use the hydrants at 392 W Eagle Ridge Court, 40 N Main and 129 S Main unless there is a fire. The hydrants will be flow tested this summer.

Jones reported the loss ratio for April was 8.54% which is down from the last month.

Jones reported that the well #3 soft start system had been hit by lightning. A new soft start and soft stop system was installed for $8,500. This was turned into insurance. It is working well. Jones would like to get an estimate on getting soft start/stop systems on well #1 and #2 also.

Bennett reported that on May 1st Itron will no longer accept checks and they must be paid by wire transfer. There was discussion on setting up electronic bill pay.

Gourley requested reimbursement of $45 for license renewal. Butler made a motion to reimburse Gourley $45 for license renewal. Hartley seconded. Vote: Butler yes, Hartley yes, Icenhower yes, Gourley abstained. Motion passed.

The bills were presented for payment by Bennett. Butler made the motion to pay the bills. Gourley seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Gourley seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the May 14, 2018 meeting of the board.

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Richard Icenhower, Pres. Board of Directors