**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**JULY 9, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, President Richard Icenhower, Vice President Steve Short Directors, Miles Hartley and Maurice Butler. Also present were Saundra Roper, retired Clerk, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk, and Employee Leon Burrell. Director Tom Gourley was absent. After declaring a quorum, President Richard Icenhower called the meeting to order at 7:05 pm.

The minutes from the last meeting were made available to the board members before the meeting. Short made a motion to approve the minutes. Hartley seconded. Vote: Hartley-yes, Butler-yes, Short-Yes. Motion passed.

Bennett presented the treasurer’s report. Butler made a motion to approve the treasurer’s report. Short seconded. Vote: Hartley- Yes, Butler- Yes, Short- Yes. A copy of that report is included as a part of these minutes in the office minutes record book.

Bennett reported on a meeting with Central Bank about Electronic Banking.

There was discussion on the electric bill at the booster station.

There was discussion of retired clerk, Roper working 2 set days a month and filling in as needed. It was decided that would work well.

Short made the motion to formally appoint Baker as Clerk, Hartley seconded. Vote: Hartley-yes, Short–yes, Icenhower-yes, Butler abstained. Motion Passed.

Icenhower reported Baker was hired for $12.50 per hour as clerk trainee. There was discussion on pay for the clerk position. Short made a motion to pay Baker $18.00 per hour as clerk, Hartley Seconded. Vote: Hartley-yes, Short-yes, Icenhower- yes. Butler abstained. Motion passed.

Jones reported that maps will be updated mid-summer.

Jones reported on the SCADA system proposal from R.W Vaught. The amount of the proposal was $35,750 which is less than half of the others received. There was discussion of having them come to the next board meeting and giving a presentation.

Jones reported on the new Kum-N- Go.

Jones reported that the meter at the Senior Center will have to be raised 18 inches.

Baker reported that $3000.00 was deposited into the meter deposit CD for 9 months at 1.75%.

It was decided to table until next meeting the revising of the By-Laws.

Hartley made a motion to send a letter to Saddlewood Mobile Home Park concerning possible transit R.V. Parking. One meter shall be used and it will be charged a commercial deposit as well as billed at commercial rates. Short seconded the motion. All voted yes. Motion passed.

Jones reported the loss ratio was 4.03% for June.

Jones reported the fire hydrant flow testing has been finished.

The bills were presented for payment by Bennett. Hartley made the motion to pay the bills. Short seconded. All members voted yes. Motion passed.

Hearing no further business, Butler made the motion to adjourn the meeting, Hartley seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the July 9, 2018 meeting of the board.

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Richard Icenhower, Pres. Board of Directors