**PUBLIC WATER SUPPLY DISTRICT NO. 5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**JANUARY 8, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were Pres. Richard Icenhower, Vice Pres. Steve Short, Directors Miles Hartley and Maurice Butler. Also present were Saundra Roper Clerk, Mark Bennett Treasurer, Charlie Jones Water Supt., Tom Gourley outgoing Water Supt., Denna Baker Clerk Trainee, and employee Leon Burrell. After declaring a quorum, Pres. Icenhower called the meeting to order at 7:04 pm.

The minutes of the last meeting were made available to the board members before the meeting. Short made a motion to approve the minutes as corrected. Butler seconded. All members voted yes. Motion passed.

Bennett presented the treasurer’s report. Butler made a motion to approve the treasurer’s report. Hartley seconded. All members voted yes. A copy of that report is included as a part of these minutes in the office minutes record book.

There was discussion to cancel the Verizon tablet account. Jones will use his phone and asks that $30 go to him. Butler made a motion to cancel the Verizon plan for the tablet and pay $30 to Jones for his phone each month. Short Seconded. All voted yes.

Short explained the sewer situation of the Senior Center. One plan has it going across our water line and the water line would need to be lowered. The board agrees that no decisions can be made on this until we have an engineered set of plans.

It was reported on the fiscal 2017 audit that all records are at the CPA’S office and the audit is in process.

Jones reported that the Northside line extension’s pipe and fittings are ordered. The holidays and weather have stalled the process.

Water Supt. Jones reported that the mower had been purchased and is in the garage. Icenhower reported that no one at the school can make the trailer and that we will need to purchase one.

Bennett reported that The Water Supply has not received a bill for Jones’ health insurance. Short said he would contact the insurance company. The board would prefer to be billed by the year.

It was reported that repair at orchard and 65 will be finished as soon as possible and 3 new meters at the same time.

It was reported that the loss ratio for December was 5.95%

Jones reported that 521 Pima’s meter should be off. It was found damaged and turned on and 1200 gallons had been used. A police report was made.

The SCADA system rep. came and talked to Jones and Gourley. Another rep will contact him. It would improve the system to do away with phone lines and the old system.

Short signed up for the board for Sub District #5.

Hartley mad a motion to appoint Tom Gourley to Sub district #4. Butler seconded and all voted yes.

Bennett reported that the time clock is installed and working well, but working out the bugs.

The bills were presented by Bennett. Short made a motion to pay the bills. Hartley seconded and all voted yes.

Hearing no further business, Hartley made the motion to adjourn the meeting. Butler seconded and all members voted yes. Meeting adjourned.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denna Baker Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the January 8, 2018 meeting of the board.

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Richard Icenhower

Pres. Board of Directors.