

PUBLIC WATER SUPPLY DISTRICT NO. 5 OF GREENE COUNTY

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

February 13, 2023

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were President Richard Icenhower, Directors Tom Gourley, Miles Hartley and Maurice Butler. Vice President Steve Short was absent. Also present were Treasurer Mark Bennett, Clerk Heidi Edwards, Water Superintendent Leon Burrell, David Thurman, customer, Briana Brandman-Hughes and Les Mallard with Les Mallard Insurance. After declaring a quorum, Icenhower called the meeting to order at 7:01 pm.

The minutes of the last meeting were made available to the board members before the meeting. Butler made a motion to approve the minutes as presented. Gourley seconded. All members voted yes. Motion passed.

Bennett presented the treasurer's report. Gourley made a motion to approve treasurer's report. Hartley seconded. All members voted yes. Motion passed.

Customer, Briana Brandman-Hughes, asked the board if she could have some time to pay her bill on the water lost during a leak in December. She is not able to pay the whole amount all at once. The board agreed to let her make payments. Icenhower told her to get with Heidi to set up payments. Her water bill was \$333.77. Briana understands that she must keep her monthly balance current to avoid late fees on the remaining balance.

Les Mallard presented our insurance renew policy. There was discussion about dropping the insurance on the rock house. The board asked for more time to look at it. They were told he would need to know, no later than March 25th.

Edwards asked to write off JBC Utilities account. There bill is \$23.28. They got 1,000 gallons of water from us on October 5th. Hartley made a motion to write off the JBC Utilities account. Butler seconded. All members voted yes. Motion passed.

Burrell presented two bids to the board for locating our water loss. Ace Pipe Cleaning for \$22,250.00 and Edenbros, LLC for \$8,525.00. The board asked for more time to look at the bids.

Loss ratio for January was 20%.

Burrell asked the board if we need to up our coverage on the booster station. The board said no.

Bennett reported our backup quit backing up in December. He is in the process of getting that fixed.

Edwards reported the new laptop was used to read meters last month, when it shouldn't have been. The antenna and transceiver were not installed correctly. She stated she spent two days on the phone with Thoroughbred, our software company, to get it fixed. Because the new laptop was used it brought over Decembers readings. Use of the new laptop is on hold until all Mueller reading equipment is installed correctly and a test run is done.

Bennett presented the bills to be paid. Gourley made a motion to pay the bills as presented. Butler seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made a motion to adjourn. Butler seconded. Motion passed. Meeting adjourned.

Respectfully submitted,

Date_____

Heidi Edwards, Clerk PWSD#5

These minutes are a correct record of the matters discussed and the actions taken during the February 13, 2023 meeting of the board.

Date_____

Richard Icenhower, President of Board of Directors

PWSD#5 of Greene County