**PUBLIC WATER SUPPLY DISTRICT NO.5 OF GREENE COUNTY**

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**

**APRIL 9, 2018**

The members of the Board of Directors met at 7:00 pm at the Water Supply office at 113 S. Orchard for the regular monthly meeting of the board. Members present were, Vice President Steve Short, Directors Miles Hartley, and Maurice Butler. President Richard Icenhower and Director Tom Gourley were absent. Also present were Saundra Roper Clerk, Mark Bennett Treasurer, Charlie Jones Water Superintendent, Denna Baker Clerk Trainee, and Employee Leon Burrell. After declaring a quorum, Vice President Steve Short called the meeting to order at 7:00 pm.

The minutes from the last meeting were made available to the board members before the meeting. Hartley made a motion to approve the minutes. Butler seconded. Vote: Short-yes, Butler-yes, Hartley-yes. Motion passed.

Bennett presented the treasurer’s report. Hartley made a motion to approve the treasurer’s report. Butler seconded. All members voted yes. A copy of that report is included as a part of these minutes in the office minutes record book.

There was discussion of adding a fire protection statement to the By-Laws and website. It was decided to present the statement to an attorney for advice.

There was discussion about meeting with the Fire Protection District to inform them on which fire hydrants that they should use for non-emergencies.

Roper reported that her name should be taken off the Safety Deposit Box at Central Bank. Hartley made a motion to take Roper off the safety deposit box number 106 at Central Bank and have Richard Icenhower, Stephen Short and Denna Baker on it. Butler seconded. Vote: Butler yes, Hartley yes, Short yes. Motion passed.

There was discussion on The Water Superintendents billed time per hour. The current burden rate is $25 per hour. Hartley made a motion to raise the burden rate for the Water Superintendent to $40 per hour. Butler seconded. Vote: Butler yes, Short yes, Hartley yes. Motion passed

It was agreed to adjust Ropers’ hours back to 85 per month because she is no longer working on Tuesdays.

Bennett suggested that the clerks’ petty cash should be raised from $75 per month to $150 per month. Hartley made a motion to raise the clerks’ petty cash to $150 per month. Butler seconded. Vote: Short yes, Hartley yes, Butler yes. Motion passed.

Jones reported that the Northside Line Extension is complete and the Hydro and Bacteria tests passed. He reported that some fill dirt might need to be added in one place due to settling.

Jones reported that a trailer for the mower was purchased at McCurry Trailers for $1,140.00.

Jones reported on the water maps update. It was reported that Howard Baker from MRWA said it will be midsummer. The cost will be $1000.00 per day and that it will take a day to a day and a half to get it done.

Jones reported on the SCADA system. He received a bid of $96,550.00 from Micro Comm. It was decided that the system would be good later on but it is not needed at this time.

Roper reported that the bank accounts and P.O boxes have been updated with the correct people on them.

Short reported on the Senior Center. He reported that he and Jones have been to meetings with the City, Engineers, Architects and Bales Construction.

Jones reported that the loss ratio for March was 14.66%. It was up from last month partially due to the water tank being emptied and refilled and the new line extension being flushed.

Jones reported that the chlorine pump quit on well #1 and he ordered and has received a new pump and repair kit to replace it for $504.95

Jones reported that the price for delivering chlorine went up from $45 to $72.50 due to the gas charge. He will contact Hawkins to check their price but for now will pick up himself.

Jones reported that he would like to attend the MWWC Waste Water conference in Springfield and the HACH conference on chlorine.

Jones reported that the line across Highway 65 has been fixed and flushed. He also reported that the sampling stations are in and he has one installed.

The bills were presented for payment by Bennett. Butler made the motion to pay the bills. Hartley seconded. All members voted yes. Motion passed.

Hearing no further business, Hartley made the motion to adjourn the meeting, Butler seconded. All members voted yes. Meeting adjourned.

Respectfully Submitted,

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Denna Baker, Clerk PWSD #5

These minutes are a correct record of the matters discussed and the actions taken during the March 12, 2018 meeting of the board.

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Stephen Short, Vice Pres. Board of Directors